

Appendix K

REPORTING REQUIREMENTS FOR ANNUAL REPORTS

Starting 14 months after authorization, and every year thereafter Permittees must submit an annual report summarizing the activities related to permit requirements of the reporting year. The reporting year begins on the day of the permit authorization.

The reporting structure below is an example of what an existing CII site may need to report to EPA as part of its annual reporting.

- 1) Due by end of year 1 (due 2 months after the first reporting year)
 - a) Certify completion of the storm sewer system map. Certify map is up to date annually thereafter.
 - b) If applicable, certification of O&M on each existing structural SCM.
 - i) Date of last maintenance
 - a) If applicable, certify pollutant removal is occurring due to continued implementation of nonstructural SCMs onsite
- 2) Due by end of year 2.
 - a) Certify development of Stormwater Pollution Control Plan. Certify plan is up to date annually thereafter.
 - b) Certify development of Onsite Chemical Application Management Plan.
 - c) Site Specific Pollution Load Reduction Responsibility.
 - i) Pollution load reduction responsibility as calculated in Part 2.1.1.B.c of the draft CII GP
 - (1) Report lbs/yr of pollution load responsibility.
 - (2) Indicate if the site drains to more than one municipality?
 - (a) If yes, report names of municipalities
 - (b) If yes, report the impervious cover acreage that drains to the different municipalities.
 - (c) If yes, report the pollutant load responsibility by municipality.
 - (3) Indicate if the site drains to more than one watershed?
 - (a) If yes, report names of Watersheds
 - (b) If yes, report the impervious cover acreage that drains to the different watersheds.
 - (c) If yes, report the pollutant load responsibility by watershed.
 - (4) Combined Sewer System: Indicate if the site drains to a combined sewer system?
 - (a) If yes, report the impervious cover acreage that drains to the separate sewer and to the combined sewer system.
 - (b) If yes, report the pollutant load responsibility that contributes to the separate storm sewer or into the combined sewer system.
 - (5) MSGP and NEC coverage: Indicate if the site has MSGP coverage?
 - (a) If yes, coverage under NEC?
 - (i) Provide NPDES permit number.

- (ii) Report the impervious cover acreage of the entire site as the entire is covered by the CII GP
- (b) If yes to MSGP coverage but not NEC coverage
 - (i) Provide NPDES permit number.
 - (ii) Report the impervious cover acreage that is not covered by MSGP and impervious acreage cover that is covered by MSGP and to combined sewer.
- (c) If yes, report the pollutant load responsibility that contributes to separate sewer.
- (6) Other NPDES permit: Does site have other NPDES permit coverage?
 - (a) If yes, provide NPDES permit number.
- d) Certify documentation of Operations and Maintenance Procedures in SPCP.
- e) Certify completion of Annual Training requirement
 - i) Document titles of training
- 3) Due by end of year 3.
 - a) Certify implementation and compliance with Onsite Chemical Application Management Plan.
 - i) Certify compliance with Massachusetts Regulation 330 CMR 31.00 Plant nutrient application requirements for agricultural land and non-agricultural turf and lawns.
 - ii) Report the total amount of salt used per season and the application rate (in pounds per acre)
- 4) Due by end of year 6.
 - a) Certify 50% pollutant load reduction.
- 5) Due by end of year 11.
 - a) Certify 100% pollutant load reduction